

# Hamsey Parish Council

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Mrs J.Toomey, Clerk to Hamsey Parish Council  
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex  
Tel: 01273 890621 Email: [clerk@hamsey.net](mailto:clerk@hamsey.net)

Members of the **HAMSEY PARISH COUNCIL** are required to attend the **annual meeting** of the Hamsey Parish Council to be held on **Thursday 16th May 2019 no earlier than 7.15pm at Beechwood Hall, Cooksbridge. BN7 3QG** Please share transport where practical.

*Up to fifteen minutes only, are available at the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. It would be helpful to inform the clerk of any questions in advance. Public are welcome to stay and observe the rest of the meeting.*

- 1 **Election of chair/vice chair. Apologies for absence,**
2. **Questions from the public**
3. **Declaration of interest** by Councillors on any agenda items
4. **Minutes** of the meeting held 7<sup>th</sup> March 2019 (to be agreed & signed as a true record)
5. **Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:  
*Min.no: 3195 – Update on resident parking spaces at Chatfields*  
*Min.no: 31919 – Update on condition of Meridian sign*

## 6. Financial matters

### a) To approve payment of invoices as detailed (including v.a.t)

Cheque No.300338 £630.00	Clerk. Salary/exp.March.2019
Cheque No.300339 £93.60	LDC Dog bin empty
*Cheque No.300340 £30.00	Sussex Signs. Sign for Malthouse park
*Cheque No.300341 £197.58	ESALC subscription
Cheque No.300342 £291.60	ESCC payment for extra verge cuts
*Cheque No.300343 £645.32	Clerk. Salary/exp.April.2019

### b) To note the Council's current financial situation

Unity Trust statement 072	<b>£34,928.96</b>	*less cheques not yet drawn
Co-Op Reserve Account:	<b>£5,293.33</b>	(£2,614 is ring fenced)

(Ring fenced CIL funds presently £14,509.15)

- c) To consider the findings of the internal audit review
- d) To approve the Annual Governance Statement
- e) To consider the Accounting Statements and to approve the Accounting Statements
- f) To ensure the Accounting Statements are signed and dated by the chair
- g) To consider a grant request – Monday Group – rights of way workers
- h) To consider a grant request – Monday Afternoon seniors club

### 7a. Planning matters - to receive any report from Cllrs.Ginn, Dodd, Baughan and the chair

**LW/19/0199** Knights Court South Road South Common : Erection of Foul Water Rising Main Facility associated with Planning Application References LW/17/0030 and LW/18/0850. *The parish council chose not to comment on this application*

**SDNP/19/01845/HOUS** Old Line Cottage, Ivor's Lane, Hamsey - single storey rear extension,internal alterations and external works - *no objection*

### 7b. Planning matters - to note any decisions by LDC or SDNP

**LW/18/0791/ LW/18/0792** Shelleys Folly, Deadmantree Hill, Barcombe - Retain and regularise unauthorised works already undertaken and undertake additional correctional works at Shelley's Folly Cottages, as listed in the associated schedule of works – *granted*

**SDNP/19/00747/HOUS** Toll Cottage The Street Offham - Roof extension with a 3 pane bifold door set and three sky lights - *granted*

**SDNP/19/00618/FUL** Offham Farm The Street Offham - Change of use and conversion of redundant pig barn to accommodate a new farm shop. Use of existing farm shop for ancillary purposes including a staff rest area and storage of agricultural equipment- *granted*

**SDNP/19/00619/FUL** Offham Farm - Formation of new agricultural access - *withdrawn*

**SDNP/19/00540/HOUS** Woodcock Cottage, Offham - Internal alterations and demolition of existing extension roof and walls and construction of new single storey extension - *granted*

**LW/18/1018** Springles Barn, Annexe , Town Littleworth Road - Internal refurbishment and extension of existing residential annexe as holiday let accommodation and construction of new timber garage building elsewhere on site – *granted*

**LW/18/06337/FUL** Hamsey Level Crossing , The Drove, Offham, Installation of two red light violation cameras at Hamsey level crossing, together with ancillary signage – *granted*

**SDNP/18/06575/FUL** Lower Tulleys Wells Farm, Beechwood Lane, Cooksbridge - Construction of an earth banked farmyard manure store – *granted*

**LW/19/0053** Highwell, The Drove, Offham - Proposed non material amendment alteration to elevations in relation to planning refs LW/17/0758 AND LW/17/0759 – *granted*

**LW/19/0052**Highwell, The Drove Offham - Minor amendments to previously consented scheme to provide single story rear extension with no loss of historic fabric.– *granted*

**SDNP/19/00173/HOUS** The Old Wheelwrights Shop, Offham -Installation of windows and doors to external elevation of the existing garage block. Removal of up and over doors.– *granted*

**7c To consider whether any members wish to be appointed to the National Park Authority**

**8. Any report on Beechwood Hall and Park - Cllr.Dodd and McBrown**

**9. To note correspondence received since the last meeting and any action required**

**10. To receive any reports from meetings attended by Councillors or Clerk**

**11. To consider councillor roles for 2019**

**12. Any update on the parish emergency plan – Chair and Cllr.McBrown**

**13. Highway, Parking, Speedwatch and Traffic issues**

**14. To consider any rail and bus issues – Cllr.Baughan and Ginn**

**15. Police/Neighbourhood watch issues**  
Any update regarding security issues in Downsview Car Park – Cllr.Kinch

**16. Environment – Cllr.Baughan and chair**

**17. Any update on improvements to Malthouse Way playpark**  
**To note that the sign has been updated.**

**18. To consider GDPR requirements**

**19. Items for noting or inclusion on a future agenda**

**20. Meeting dates for 2019 –**  
July 11<sup>th</sup>, September 12<sup>th</sup>, November 7<sup>th</sup>.All at Beechwood Hall 7.15pm

Signed ----- Dated-----Mrs. J. Toomey, clerk to Hamsey Parish Council

## **Agenda Item 9 -Relevant correspondence received since last meeting**

28.2.19 Ldalc reports – emailed to all  
28.2.19 NALC newsletter  
1.3.19 Living Coast newsletter – emailed to chair  
4.3.19 SALC newsletter  
5.3.19 Rural services newsletter – emailed to chair and Cllr.Harmer  
5.3.19 SALC re:meeting with Sx.Police  
6.3.19 NALC newsletter  
12.3.19 SDNP newsletter  
13.3.19 RSN call for rural strategy – emailed to all  
13.3.19 Ldalc – minutes – next meeting 10.6.19, 2pm. Lewes  
18.3.19 SALC newsletter  
18.3.19 Rural services newsletter – emailed to chair and Cllr.Harmer  
23.3.19 CPRE newsletter  
25.3.19 SALC newsletter – digital audit systems  
3.4.19 Rural funding digest  
3.4.19 NALC newsletter  
3.4.19 SDNP newsletter – emailed to all  
9.4.19 Rural services newsletter – emailed to chair and Cllr.Harmer  
9.4.19 SALC re. Healthwatch – emailed to all  
10.4.19 NALC newsletter  
15.4.19 Brighton cycle challenge – emailed to all  
15.4.19 SALC newsletter  
26.4.19 NALC newsletter  
29.4.19 Maria Caulfield. 20% funding available for village halls  
30.4.19 Rural services newsletter – emailed to chair and Cllr.Harmer  
2.5.19 Rural funding digest– emailed to chair  
7.5.19 SDNPA details for new authority appointments – emailed to all  
8.5.19 Rural services newsletter – emailed to chair and Cllr.Harmer

### **From residents:**

3.3.19 Offham resident suggesting environment councillor  
7.3.19 Cooksbridge resident re:wooden railway fence  
7.3.19 Offham resident re: SDNP/19/00173  
13.3.19 Cooksbridge resident re: SDNP/18/06575  
16.3.19 Cooksbridge resident wanting allotment – clerk has replied  
19.3.19 Hamsey resident re: Drove crossing cameras – Cllr Baughan/clerk has replied  
5.4.19 Offham resident re: verge cutting – clerk has replied  
6.4.19 Offham resident re: roadworks – cllr.Baughan has replied  
25.4.19 Cooksbridge resident – re: damage to pavement