

Hamsey Parish Council

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Mrs J.Toomey, Clerk to Hamsey Parish Council
Bowling Green, Chiltington Lane, East Chiltington BN7 3QU, East Sussex
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Members of the **HAMSEY PARISH COUNCIL** are required to attend a **meeting** of the Hamsey Parish Council to be held on **Thursday 7th March 2019 at 7.15pm at Beechwood Hall, Cooksbridge. BN73QG** Please share transport where practical.

Up to fifteen minutes only, are available at the start of the meeting for the public to express a view or ask a question on relevant matters on the following agenda. It would be helpful to inform the clerk of any questions in advance. Public are welcome to stay and observe the rest of the meeting.

- 1 **Apologies for absence**
2. **Questions from the public**
3. **Declaration of interest** by Councillors on any agenda items
4. **Minutes** of the meeting held 24th January 2019 (to be agreed & signed as a true record)
5. **Update on any matters arising from last meeting** (not covered elsewhere on the agenda) to note actions taken and note any further action:
min.no.1197.3 Any update on boundary planting and parking at Chatfields
6. **Financial matters**
 - a) **To approve payment of invoices as detailed** (including v.a.t)

*Cheque No.300334 £632.25 Clerk. Salary/exp.Jan.2019
*Cheque No.300335 £360.00 PKF Littlejohn. 2018 Audit fee
*Cheque No.300336 £410.16 Healthmatic. Replacement lock for toilet
*Cheque No.300337 £627.96 Clerk. Salary/exp. Feb.2019

b) **To note the Council's current financial situation**

Unity Trust statement 068 **£22,515.42** *less cheques not yet drawn (apx.£8,240 CIL)
Co-Op Account: **£5,293.33** (£2,614 is ring fenced)

c) To consider the Financial regulations
d) To approve appointment of an Internal auditor

7a. Planning matters - to receive any report from Cllrs.Ginn, Dodd, Baughan and the chair

SDNP/19/00747/HOUS Toll Cottage The Street Offham - Roof extension with a 3 pane bifold door set and three sky lights

SDNP/19/00618/FUL Offham Farm The Street Offham - Change of use and conversion of redundant pig barn to accommodate a new farm shop. Use of existing farm shop for ancillary purposes including a staff rest area and storage of agricultural equipment

SDNP/19/00619/FUL Offham Farm The Street Offham - Formation of new agricultural access

SDNP/19/00540/HOUS Woodcock Cottage, The Street, Offham - Internal alterations and demolition of existing extension roof and walls and construction of new single storey extension
LW/18/1018 Springles Barn, Annexe , Town Littleworth Road - Internal refurbishment and extension of existing residential annexe as holiday let accommodation and construction of new timber garage building elsewhere on site – *no objection*

LW/18/06337/FUL Hamsey Level Crossing , The Drove, Offham, Installation of two red light violation cameras at Hamsey level crossing, together with ancillary signage – *strongly supported*

SDNP/18/06575/FUL Lower Tulleys Wells Farm, Beechwood Lane, Cooksbridge - Construction of an earth banked farmyard manure store – *no objection*

LW/19/0053 Highwell, The Drove, Offham - Proposed non material amendment alteration to elevations in relation to planning refs LW/17/0758 AND LW/17/0759 – *no objection*

LW/19/0052 Highwell, The Drove Offham - Minor amendments to previously consented scheme to provide single story rear extension with no loss of historic fabric.– *no objection*

SDNP/19/00173/HOUS The Old Wheelwrights Shop, Offham -Installation of windows and doors to external elevation of the existing garage block. Removal of up and over doors.– *no objection*
LW/19/0070 Knights Court South Road South Common : Erection of Foul Water Rising Main Facility associated with Planning Application References LW/17/0030 and LW/18/0850.

7b. Planning matters - to note any decisions by LDC or SDNP

LW/18/0879 33 Chandlers Mead, Cooksbridge, BN8 4SZ, Single storey bathroom extension and associated alterations– *granted*

SDNP/18/05982 Picketts, Ditchling Road, Offham BN7 3QW - Internal renovation including: removal and relocation of internal modern partition walls, new door way, new bathrooms including two new external SVP's, new doors, cleaning of timber beams, new wet overlay underfloor heating, new floor finishes - *granted*

LW/18/0853 Nursery Cottage Cooksbridge Road Cooksbridge - Ground floor rear extension to link garage to house – *granted*

LW/18/06337/FUL Hamsey Level Crossing , The Drove, Offham, Installation of two red light violation cameras at Hamsey level crossing, together with ancillary signage – *granted*

Pre-application advice only

SDNP/18/06010/PRE Land Behind Toll Cottage The Street Offham BN7 3QA - Three bedroom single detached residential dwelling

SDNP/18/04508/PRE Perseverance House The Street Offham - Alterations and extension to former farmhouse with loft conversion

SDNP/18/03654/PRE Old Line Cottage Ivor's Lane Hamsey - Single storey side extension to replace existing extension and outbuildings

Tree works

TW/19/0006/TCA 1 Malthouse Way, Cooksbridge – Reduce crown of Sycamores - *refused*

8. **Any report on Beechwood Hall and Park** - Cllr.Dodd and McBrown
9. **To note correspondence received since the last meeting and any action required**
10. **To receive any reports from meetings attended by Councillors or Clerk**
11. **To consider the risk assessment for Hamsey Parish Council**
12. **Any update on the parish emergency plan** – Chair and Cllr.McBrown
13. **Highway, Parking, Speedwatch and Traffic issues**
14. **To consider any rail and bus issues** – Cllr.Baughan and Ginn
15. **Police/Neighbourhood watch issues**
Update regarding security issues in Downsview Car Park – Cllr.Kinch
To consider purchasing a mobile security camera for use where needed in the parish
16. **Environment** – Cllr.Baughan and chair
17. **Any report on improvements to the Malthouse play park** – Cllrs. Ginn and McBrown
18. **To consider GDPR requirements**
19. **Items for noting or inclusion on a future agenda**
20. **Meeting dates for 2019** –
May 16th, July 11th, September 12th, November 7th.All at Beechwood Hall 7.15pm
The Annual parish meeting will take place on May 16th before the annual council meeting.

Agenda Item 9 -Relevant correspondence received since last meeting

- 13.12.18 ESCC changes to bus services – put on website
- 7.1.19 SALC Newsletter
- 7.1.19 SDNP Lewes neighbourhood dev.plan – emailed to all
- 8.1.19 Rural Services newsletter – emailed to chair and Cllr.Harmer
- 10.1.19 Biosphere update – emailed to chair
- 12.1.19 CPRE dark skies campaign
- 14.1.19 SALC Newsletter
- 14.1.19 Re:Biosphere partnership meeting May 7th
- 14.1.19 SDNP re:entry signs for Cooksbridge
- 15.1.19 Rural Services newsletter – emailed to chair and Cllr.Harmer
- 17.1.19 ESCC Community highways relaunch
- 18.1.19 LDC Lewes District Local Plan Part 2 - Submission
- 21.1.19 SALC Newsletter
- 23.1.19 Esfrs – planning for Nov 5th – emailed to all
- 24.1.19 LDC assessment of open spaces – clerk has replied
- 25.1.19 NALC Newsletter
- 29.1.19 Rural Services newsletter – emailed to chair and Cllr.Harmer
- 31.1.19 SDNP Local Plan Examination: Main Modifications Consultation
- 1.2.19 Biosphere Programme Manager job opportunity - emailed to all
- 1.2.19 Revised Biosphere Management Strategy for 2019-24 - 1st draft version
- 2.2.19 CPRE newsletter
- 4.2.19 SALC Newsletter – emailed to all
- 4.2.19 LDC re: air quality monitoring – emailed to chair
- 5.2.19 Rural Services newsletter – emailed to chair and Cllr.Harmer
- 5.2.19 SDNPA Cil bidding details – emailed to chair
- 6.2.19 LDC request for CIL funding update – clerk to arrange
- 6.2.19 Living Coast newsletter – emailed to all
- 7.2.19 LDC sports pitch survey – clerk has replied
- 11.2.19 CPRE Newsletter
- 12.2.19 ESCC Highways annual report
- 12.2.19 SALC Newsletter
- 14.2.19 Biosphere update
- 15.2.19 NALC Newsletter
- 19.2.19 Lewes District Local Plan Part 2: Site Allocations and Development – emailed to all
- 19.2.19 Rural Services newsletter – emailed to chair and Cllr.Harmer
- 25.2.19 HMRC end of year payroll advice
- 25.2.19 Ldalc mins/agenda – emailed to all
- 26.2.19 Rural Services newsletter – emailed to chair and Cllr.Harmer

From a resident:

- 20.12.19 Re: bus service changes
- 2.1.19 Enquiry re: Cooksbridge allotments – clerk has replied
- 16.1.19 planning enquiry & 22.1.19 & 15.2.19 – clerk and chair have replied
- 31.1.19 copy of planning objection – noted and passed to councillors
- 16.2.19 re: parking at Cooksbridge station- chair has replied
- 25.2.19 resident with environment concerns - noted and passed to councillors